HIP Client Information

This form can be faxed to 0845 075 7314 for LMS to instruct the HIP. Please destroy once faxed/entered onto the Instruction site and you have received confirmation from LMS that your instruction has been received.

Agent Information

HIP Username: | Tel:

Name: | Company: | Branch:

Property information

Sale price £

House number | **or name** | **Street name**

Post town | **County**

Postcode

Property type (tick as appropriate)

- ☐ House, detached
- ☐ House, semi-detached
- ☐ House, terraced
- ☐ House, end of terrace
- ☐ Flat/apartment, not self contained
- ☐ Flat/apartment, self contained
- ☐ Bungalow, detached
- ☐ Bungalow, semi-detached
- ☐ Bungalow, terraced
- ☐ Maisonette, not self contained
- ☐ Maisonette, self contained

Tenure (tick as appropriate) ☐ Freehold ☐ Leasehold ☐ Commonhold

Construction (tick as appropriate) ☐ Conventional ☐ Non standard ☐ Conversion to residential

No. of beds | **No. of receptions** | **When was the property built?**

Is the seller the primary keyholder? Yes ☐ No ☐

If no, who do we contact for DEA access? (tick as appropriate) ☐ Seller ☐ Estate Agent ☐ Other

Name | Tel no.

Physically complete? Yes ☐ No ☐

Vacated on or before completion? Yes ☐ No ☐

More than one tenure being sold? Yes ☐ No ☐

Additional land being sold? Yes ☐ No ☐

Listed building? Yes ☐ No ☐

Additional notes

Seller's information -

all seller's **FULL** names must be provided on instruction. If more than two seller's ensure you capture all details to complete online instruction.

Number of sellers (eg. Mr & Mrs = 2)

	Seller 1	Seller 2
Title		
First name		
Middle name		
Surname		
Home tel.		
Work tel.		
Mobile		
Email		
Preferred contact method	☐ Home ☐ Work ☐ Mobile	☐ Home ☐ Work ☐ Mobile

Correspondence address
(if different to property address)

Legal status of seller 1 (tick as appropriate)

- ☐ Registered owner
- ☐ Representative selling for owner who has died
- ☐ Representative selling for a living owner
- ☐ Repossessed by lender
- ☐ Receiver or Administrator

ID checked Yes ☐ No ☐

Hard copy of HIP requested* Please enter quantities Paper | CD | USB
*additional £10 + VAT per copy

Preferred payment method ☐ Pay now ☐ Pay later

Card type (please indicate) ☐ Visa ☐ Mastercard ☐ Maestro ☐ Switch ☐ Electron ☐ Delta ☐ Solo ☐ JCB

Name as it appears on card:

Cardholder's address:
(if different from above)

Card number: | **Issue number** (if applicable):

Starts from: (if applicable) / / | **Expires:** / / | **3 digit security code:**

Seller has agreed for LMS to discuss associated conveyancing work Tick here to opt out ☐

This document does not form a contract. The data placed in this information sheet remains the responsibility of the estate agent. LMS is only responsible for its own use of personal information. A copy of our full privacy policy is available from LMS or at www.lms.com